

27 FEB 1976

MEMORANDUM FOR: Deputy Director for Administration

SUBJECT : Office of Personnel Report - Week Ending
27 February 1976

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1. Hispanic Recruitment: The Civil Service Commission office, San Juan, Puerto Rico, has agreed to our recruitment visit on 15, 16 and 17 March. They have also agreed to provide us office space and whatever administrative assistance we require. Mr. [REDACTED] the Agency's Hispanic Coordinator, and Mr. [REDACTED] Deputy Chief, Recruitment Division will make the trip.

2. Retirement Information:a. Retirement Activity - FY 1976:

	<u>CIARDS</u>	<u>CSC</u>	<u>TOTAL</u>
Retired 7/1/75-2/25/76	248	145	393
Known 2/26/76-6/30/76	<u>38</u>	<u>43</u>	<u>81</u>
TOTAL	286	188	474

Involuntary/Discontinued Service

Retired 12/31/75-2/25/76	3	2	5
Known 2/26/76-2/29/76	<u>7</u>	<u>23</u>	<u>30</u>
TOTAL	10	25	35

b. A Perspective:

Since the beginning of FY 1970, the Agency has, when situations of surplus prevailed, permitted the use of "early" retirements under the provisions for discontinued service (Civil Service) and "involuntary" retirements (CIARDS). The total number of persons who retired via these options from 1 July 1969 through 29 February 1976 is truly impressive: 1,083. If these options had not been made available over that time frame, the Agency most likely would have experienced some difficult moments in reducing surplus ceiling. This is how the retirements under these options occurred during the period indicated:

<u>Fiscal Year</u>	<u>Involuntary (CIARDS)</u>	<u>Discontinued Service (Civil Service)</u>	<u>Total</u>
1970	8	37	45
1971	42	122	164
1972	39	129	168
1973	55	197	252
1974	57	55	112
1975	64	86	150
1976	90	102	<u>192</u>
Grand Total:			<u>1,083</u>

FY 1976 is broken out below to show the extent of the use of these options in the first part of the fiscal year (the options were available in July and on 1 August) and in the current period of 31 December through 29 February:

	<u>Involuntary</u>	<u>Discontinued Service</u>	<u>Total</u>
1 Jul 75- 30 Dec 75	80	77	157
31 Dec 75- 29 Feb 76	10	25	<u>35</u>
Total:			<u>192</u>

25X1A

3. Equal Housing: Mr. [REDACTED] Chief, Personal Affairs Branch, accompanied by five other Agency representatives from the Offices of Logistics, Equal Employment Opportunity and General Counsel, attended a meeting of Housing and Urban Development's Federal Equal Housing Opportunity Council on 19 February at Loew's Hotel, L'Enfant Plaza, S.W., Washington, D. C. The meeting was also attended by approximately 50 employees from other Federal agencies. This was the third in a series of meetings on Equal Housing to which the Agency was invited to send representatives.

We plan to convene a follow-up meeting of the Agency representatives in the next two weeks to develop recommendations with regard to Equal Housing issues raised by HUD. These matters

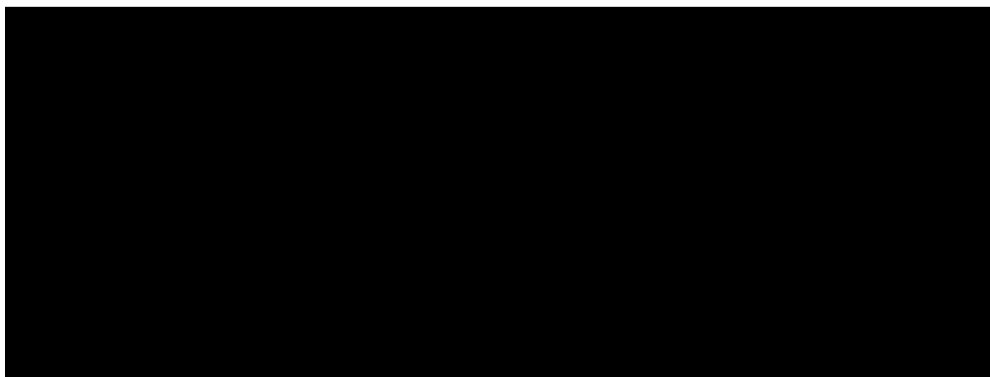
include a proposal by HUD that the Agency sign an agreement with HUD on actions to implement Equal Housing.

25X1A 4. Bicentennial Committee: The Bicentennial Committee
25X1A met at [REDACTED] on 25 February 1976 to explore the possibility of using [REDACTED] as an alternate processing site.

25X1C 5. Post Differential: Effective 14 February 1976, the [REDACTED] temporary post differential This rate will be subject to periodic review and revision as conditions change in the aftermath of the earthquake.

6. Rehired Annuitants:

The following rehired annuitant cases were approved for the Directorate for Administration:

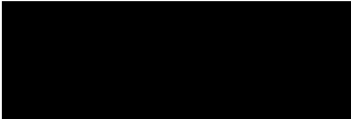


25X1A COMING EVENTS:

1. Major Shaw and Major Opsahl, from the National Guard Bureau representing the Army and Air Force, will talk to the Agency military reservists on Monday, 1 March 1976. They will speak on the subject, "The Domestic Role of the Military." The meeting will be held in the Auditorium and will start at 1745 hours.

2. The Annual Savings Bonds Rally will be held in the Agency Auditorium on 1 March 1976. Mr. George Wilkes will be the guest speaker from the Treasury Department.

3. Arrangements have been completed for Lenten Services to be held in the Auditorium on Ash Wednesday, 3 March 1976. Catholic services will be held at 11:00 a.m. Protestant services will be held at 12:30 p.m.

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Acting Director of Personnel

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